

# Moving Checklist



Congratulations on your new home! This resource checklist will help you smoothly transition into your new space and community.

## **1 MONTH BEFORE YOUR MOVE**

### **BOOK YOUR MOVE WITH VIPER TRANSPORT**

- ☐ Reserve your moving date and time by calling (403) 830-6359 or reaching us at [vipertransport.ca](http://vipertransport.ca)

### **DECLUTTER AND ORGANIZE**

- ☐ Sort your belongings by category: keep, donate, sell, discard. Schedule pick ups for donations or arrange a garage sale for unwanted items.

### **STOCK UP ON PACKING SUPPLIES**

- ☐ Gather all the materials you'll need including: boxes of various sizes, packing tape, markers, and labels, bubble wrap, packing paper and specialty supplies like wardrobe boxes or mattress covers.

### **ORGANIZE IMPORTANT DOCUMENTS**

- ☐ Collect passports, birth certificates, financial documents and other important records and store them in a safe place for moving day;.

### **NOTIFY SERVICE PROVIDERS OF YOUR ADDRESS CHANGE**

- ☐ Update your address with utility Companies, Internet, Cable and Phone Providers, Financial Institutions, Schools, Employers, CRA. Subscription Services

Have any questions? Reach out at [vipertransport.ca](http://vipertransport.ca)

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## **2 WEEKS BEFORE YOUR MOVE**

### **PACK NON-ESSENTIAL ITEMS**

- ☐ Begin packing items you don't use daily such as seasonal clothing, books, decor, and rarely used kitchenware. Label each box with the room name and brief description of the contents.

### **PREPARE FOR PETS AND KIDS**

- ☐ Arrange for pet care or babysitting on moving day. Pack a bag with essentials like food, toys, and medications.

### **START CLEANING YOUR CURRENT HOME**

- ☐ Deep clean rooms as you pack them. Handle minor repairs like filling holes or touching up paint.

### **CONFIRM ACCESS AT YOUR NEW HOME**

- ☐ Ensure your utilities are being transferred or connected on your move in date and reserve parking or elevator access for condo buildings.

This checklist is meant to make your move less stressful, allowing you more time to enjoy your new home and neighborhood.

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## **1 WEEK BEFORE YOUR MOVE**

### **PACK AN ESSENTIALS BOX**

- ☐ Include everything you'll need immediately upon arrival such as toiletries, medications, chargers, snacks, important documents, change of clothes.

### **EMPTY AND CLEAN THE FRIDGE & FREEZER**

- ☐ Use up or donate perishable food. Defrost the freezer at least 24 hours before moving day.

### **PREPARE LARGE FURNITURE**

- ☐ Disassemble large items if needed, or let Viper Transport take care of it for you on moving day! Ensure you store screws and hardware in labeled bags and take them to the furniture.

## **DAY BEFORE YOUR MOVE**

### **FINISH PACKING**

- ☐ Seal and label all boxes. Double check closets, drawers, and storage areas for overlooked items.

### **PERPARE FOR VIPER TRANSPORT**

- ☐ Create clear pathways for moving heavy items and set aside items you plan to transport yourself.

### **GET READY TO RELAX**

Moving day can be hectic! Get a good night's sleep.



VIPER TRANSPORT  
Service

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## MOVING DAY

### GREET THE MOVERS FROM VIPER TRANSPORT

- ☐ Be available to welcome the team and provide directions.

### PERFORM A FINAL WALK THROUGH

- ☐ Check all rooms, closets and storage areas to ensure nothing is left behind.

### SUPERVISE UNLOADING

- ☐ Guide the moving team to place boxes and furniture in their designated rooms.

## AFTER THE MOVE

### UNPACK ESSENTIALS FIRST

- ☐ Focus on setting up the kitchen, bathroom, and bedrooms.

### SETTLE IN

- ☐ Update your address with family, friends and online services. Don't forget to take a moment to relax and enjoy your new home!

## WE'D LOVE TO HEAR FROM YOU!

After your move, share your experience with Viper Transport Service by leaving us a Google review. Your feedback helps us grow and continue providing top-notch moving services.



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